

## CITY OF BARRON AIRPORT COMMITTEE MEETING MINUTES

### 1. Call to order

The Airport Committee of the City of Barron met on **Wednesday, January 24, 2018** at City Hall, located at 1456 E. LaSalle Ave, Barron, WI. Alderman and Committee Chair Rod Nordby called the meeting to order at 5:34 p.m. Committee members present were Alderman Mike Dietrich, Alderman Mark Thompson, Craig Anderson, and Airport Manager Kris Wells. Richard Brekke was absent. Quorum was confirmed. Also, present: Fire Chief Mike Romsos, Fireman Ben Cole, City Attorney Andrew Harrington, City Engineer David Schofield, and Administrator-Clerk/Treasurer Bob Kazmierski.

### 2. Approval of March 2, 2017 minutes

Motion by Thompson, seconded by Dietrich, to approve minutes from March 2, 2017; voice vote:

All ayes          Motion carried.

### 3. Discussion of Department of Transportation/Bureau of Aeronautics Airport Improvement Aid

Administrator Kazmierski explained the terms necessary to acquire the state and federal aid. Any grant monies will be used to purchase mowing equipment (tractor). All equipment purchased with this aid would be exclusively for the use of the airport. Kazmierski confirmed that both the Plan Commission and City Council approved the petition through Resolution 2018-01 contingent upon four conditions:

1. Airport Committee guarantees to provide the necessary 20% match required to obtain said aid by end of 2018
2. Airport Committee agrees to allow bi-annual fire department inspections and to abide by all findings on these inspections
3. Airport Committee further agrees to comply with all loss-control findings on a recent inspection report, which showed 3 failing/non-conforming violations (and all future loss control inspections)
4. As hanger leases expire, they will be renewed on a 5-year term basis, at a fee of \$225/year

Motion by Thompson, 2<sup>nd</sup> by Anderson that the Airport Committee guarantees to provide the necessary 20% match required to obtain aid by end of 2018; voice vote:

All ayes          Motion carried.

### 4. Discussion Fire Department Inspections and Loss Control Inspector report

Kris Wells agreed that the loss control non-compliance issues were not a problem and will be fixed. Andy Harrington said that the city has the right to inspect the hangers based upon the leases. FD Chief believes that it is part of the fire department role to ensure these buildings are safe and are inspected. In the event of a fire, the fire department would like to know the contents of the hangers. It is a safety issue that requires an inventory of the layout of the hangers. Most hangers are pole sheds/wood structures. The pilots pay personal property taxes and would prefer that inspections not take place. FAA minimum standards are more stringent than for a small regional airport like Barron's.

Motion by Dietrich, 2<sup>nd</sup> by Anderson that the Airport Committee agrees to allow bi-annual fire department inspections and to abide by all findings on these inspections; voice vote:

All ayes          Motion carried.

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Motion by Dietrich, 2nd by Thompson that the Airport Committee further agrees to comply with all loss-control findings on a recent inspection report, which showed 3 failing/non-conforming violations (and all future loss control inspections); voice vote:

All ayes          Motion carried.

Thompson left the meeting at 6:18 PM.

5. Discussion and consideration of expiring hanger leases

Harrington presented new leases. Motion by Anderson, 2nd by Thompson that as hanger leases expire, they will be renewed on a 5-year term basis, at a fee of \$225/year; voice vote:

All ayes          Motion carried.

6. Discussion and consideration of purchasing mowing equipment

Motion by Dietrich, 2nd by Anderson to submit petition package to the Secretary of Transportation for Airport Improvement Aid for mowing equipment; voice vote:

All ayes          Motion carried.

7. Discussion on 2007 Airport Layout Plan

Schofield explained the impacts of the Airport Layout Plan to potential water tower sites and presented options. Motion by Anderson, seconded by Wells to recommend the Guy Street location for Water Tower #2.

8. Discussion of airport needs and future planning

Kris Wells suggested that the City look into lights in the Industrial Park. 90% of the lights are not functioning. Also, Wells asked that plowing be slightly wider and he asked if the airport was getting charged for the plowing on any of the industrial park roads.

9. Adjourn.

Duly moved to adjourn by unanimous consent at 6:52 p.m.

Respectfully submitted

Bob Kazmierski, City Administrator/Clerk-Treasurer